



Roanoke County Budget Update – May 8, 2012

At its May 8, 2012 work session with staff, the Board of Supervisors received a final briefing regarding the County Administrator's proposed budget for FY 2012-2013. The Board discussed the current Virginia State budget along with changes added by Governor McDonnell. At this time, the changes will have a minimal impact on Roanoke County's overall budget.

At the work session, the Board did indicate its willingness to review the conversion of the "freeloader" bulk dumpster program to a pay service for residents, and recommended that staff explore two- and three-day rental options as customer convenience choices.

In related actions, the Board approved the \$160 million FY 2012-2013 budget for Roanoke County Schools at its afternoon meeting. For more information about the Roanoke County Schools' budget, see <http://www.rcs.k12.va.us/budget/default.shtml>.

The first reading of the County Administrator's proposed FY 2012-2013 budget will be held at the May 22 Board of Supervisors meeting, along with a public hearing about the budget. The second reading and vote to adopt the County Administrator's proposed budget will be at the Board's June 12, 2012 meeting.

For the latest budget documents, along with video updates about the budget development process, visit www.roanokecountyva.gov/budgetinfo.

Links to Latest FY2012-2013 Budget Development Documents

[Board report from Brent Robertson, Management and Budget Director](#)

**[General Assembly Budget FY2012 and FY2013-2014:
Issues of Interest to Roanoke County](#)**

[General Government Revenue Summary](#)

[General Government Expenditure Summary](#)

[Departmental Budget Reduction Considerations](#)

ACTION NO. _____

ITEM NO. O-1

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF ROANOKE COUNTY,
VIRGINIA HELD AT THE ROANOKE COUNTY ADMINISTRATION CENTER

MEETING DATE: May 8, 2012

AGENDA ITEM: Work session to review fiscal year 2012-2013 budget development

SUBMITTED BY: Brent Robertson
Director of Management and Budget

APPROVED BY: B. Clayton Goodman III
County Administrator *BCG*

COUNTY ADMINISTRATOR'S COMMENTS:

SUMMARY OF INFORMATION:

This time has been set aside to discuss Roanoke County's budget development for fiscal year 2012-2013. The following items are planned for discussion:

- Overview of the adopted state budget
- To-date adjusted revenue and expenditure summaries
- Final review of departmental operating budget reductions
- Review remaining budget adoption calendar
 - 5/22/12 Public Hearing; 1st Reading of Appropriation Ordinance
 - 6/12/12 Adoption; 2nd Reading of Appropriation Ordinance

**General Assembly Budget
FY2012 and FY2013-2014
Issues of Interest to Roanoke County**

HB/SB 1300 (FY2012 - Current year)

The following is a summary of items contained in HB/SB1300, the budget bill to amend the current year budget (FY12) that ends June 30, 2012. This “caboose budget” makes changes to the final months of the final year of the two year biennium.

State aid and transfer payments to local government

VML staff contact: Janet Areson (jareson@vml.org)

State assistance to local law enforcement (HB 599)

Conference report: No changes to funding levels (accepts Governor’s budget).

Governor: No changes in this fiscal year to the level of funding approved by the 2011 General Assembly (\$172.4 million). The FY12 distribution numbers can be seen [here](#).

Rolling stock taxes

Conference report: Accepts Governor’s amendment.

Governor: Aligns appropriation for distribution in accordance with the Governor’s economic advisory council’s revenue forecast; this decreases the appropriation for rolling stock taxes by \$300,000, bringing the total distribution to \$5.9 million for this year. ([Item 255](#))

Administration

VML staff contacts: Janet Areson (jareson@vml.org), Mary Jo Fields (mfields@vml.org)

Compensation Board

Jail per diems

Conference report: Accepts Governor’s amendment.

Governor: Adds \$4.6 million to support the actual number of state prisoners in local or regional jails during this fiscal year ([Item 67.30](#))

State Board of Elections - Elections Administration

Presidential primary funding

Conference report: No amendment, so the appropriation in the introduced budget is accepted.

Governor: Adds \$3 million to pay for the March 6, 2012, presidential primary. Of this amount, \$2.73 million can be used to reimburse localities for expenditures associated with the primary and up to \$270,000 may be used to cover costs incurred by the State Board of Elections. (Item [470 J](#).)

Education

VML staff contact: Mary Jo Fields (mfields@vml.org)

Direct Aid to Education

Conference report: Reduces funding by an additional \$2.98 million.

Governor: Reduces funding by \$20.4 million in FY12 (reduction of \$39 million in general fund and increase of \$18 million in lottery funds). The reductions primarily reflect changes in average daily membership projections and participation. (Item [132](#))

Health & Human Resources

VML staff contact: Janet Areson (jareson@vml.org)

Comprehensive Services Act for At-Risk Youth and Families

Caseload and use changes

Conference report: Accepts Governor's amendment.

Governor: Reduces state appropriations by \$24.83 million to reflect the anticipated reduction in caseload and caseload expenses. Program costs have been declining for the past three years due to localities using more community-based programs and using fewer residential programs. The caseload has seen less growth as well; the forecast shows minimal increases in expenditures for the current year and the next biennium. This reduction does not restrict funding for eligible children or families in the program. ([Item 274](#))

Line of Duty

VML staff contact: Mary Jo Fields (mfields@vml.org)

Eligibility work group.

Conference report: Strikes language establishing task force, but includes language on a work group made up of legislators and administration officials in HB 1301 (the 2012-14 budget). Item [258 #1c](#)

Governor: Language requires the Secretaries of Finance and Public Safety and the Governor's Chief of Staff to convene a work group to review the process for determining eligibility for Line of Duty benefits. The purpose is to look at cost efficiencies and determining a fair and equitable division of responsibility between the state and localities for Line of Duty Act costs. The study is to be completed by July 1, 2012. (Item [258 G](#))

Administration of LODA benefits

Conference report: Does not address; amendments to HB 1301, the 2012-14 budget, address some administrative issues.

Governor: Did not address.

Transportation

VML staff contacts: Neal Menkes (nmenkes@vml.org), Joe Lerch (jlerch@vml.org)

State Transportation Infrastructure Bank

Conference report: Allocates the \$67.2 million of year-end surplus for transportation as follow: (1) \$28.7 million to Virginia Transportation Infrastructure Bank (VTIB); (2) \$28.7 million to initially capitalize the Intercity Passenger Rail Operating and Capital Fund. The fund was created

in 2011 to pay operating and capital costs for Amtrak intercity regional service. By 2013 the Commonwealth will be required to cover these costs; and (3) \$9.8 million to Mass Transit Trust Fund which provides direct aid to local transit agencies ([Item 452 #1c](#) and [Item 452 #2c](#)).

Governor: Deposits two-thirds (\$67.2 million) of year-end general fund surplus to the Virginia Transportation Infrastructure Bank (VTIB). (While state code requires that these surplus revenues be deposited to the Transportation Trust Fund, appropriation act language can override this provision). The VTIB was created as part of the Governor's 2011 omnibus transportation legislation to provide direct loans to private and governmental entities for the construction and capital maintenance of the state's transportation and transit infrastructure. Up to 20 percent of the VTIB funds are available as grants to localities, with the remainder available as low interest loans to private or public entities. In order to be eligible for grants, local governments must demonstrate that the specified project cannot be financed on reasonable terms or would otherwise be financially infeasible without the grant ([Item 452 G](#)).

HB/SB 1301 – FY13 and FY14

State aid and transfer payments to local governments

VML staff contact: Janet Areson (jareson@vml.org)

State assistance to local law enforcement (HB 599)

Conference report: Accepts Governor's budget.

Governor: Maintains the [FY2012 funding level](#) of \$172.4 million during FY 2013 and FY 2014. The [Code of Virginia](#) states that the program's funding growth is tied to the anticipated rate of growth in the state general fund, which is projected to grow at 3.3 percent in FY 2013 and 4.5 percent in FY 2014. The proposed level of funding does not meet the *Code* requirements. ([Item 395](#))

Recordation Taxes

Conference report: Accepts Governor's budget.

Governor: Maintains the \$40 million in funding each year of the biennium. ([Item 265](#))

Rolling Stock Taxes

Conference report: Accepts Governor's budget.

Governor: Maintains the FY 2012 funding level of \$5.9 million each year of the biennium. ([Item 265](#))

Communications Sales and Use Tax

Conference report: Accepts Governor's budget.

Governor: Reduces the funding level to \$440 million each year of the biennium, a reduction of \$20 million from the FY 2011 and FY 2012 levels. (This used to appear under Taxation.) ([Item 265](#)); Also, transfers \$114,775 in sales and use tax revenues each year to the Department of Taxation to pay for administering the tax ([Section 3-1.01 CC.](#))

Rental vehicle tax distribution

Conference report: Accepts the Governor's introduced budget amendment.

Governor: Increases the amount of rental vehicle taxes distributed to localities by \$3 million from the FY12 level, to a total of \$36 million each year of the biennium. ([Item 265](#))

Transfer payments from local governments to the state (local aid to the Commonwealth)

Use of local ordinance fines and fees for state teacher retirement payments

Conference report: Three related items in the budget are targeted squarely at local government law enforcement agencies and the local fines and fees they generate. The first item directs that all local fines and fees collected by General District Courts, Juvenile and Domestic Relations District Courts, and Combined District Courts be deposited directly into the State Treasury (Item 40 #2c).

A second item requires the Auditor of Public Accounts to annually calculate the amount of total fines and fees (for violations of state laws and local ordinances) collected by these courts, and then determine the localities in which total local fines and fee collections exceed 40 percent of the total collections. Using the APA's calculation for FY11, the State Comptroller is directed to deduct half of the amount in excess of 40 percent from any current payment of local fines and

fees before remitting to the localities their remaining collections. When the State Comptroller has recovered in total the half of the amount exceeding 40 percent, he shall pay all local collections monthly directly to the locality's treasury. The State Comptroller shall deposit the withheld funds into the Literary Fund. (Item 3-6.04 #2c)

The third item uses these local funds to supplant state funds currently going into the State Literary Fund to be used for the state share of costs towards state-mandated teacher retirement (Item 139 #8c)

Governor: Not addressed in introduced budget.

Across-the-board reductions to Aid to Localities

Conference report: Accepts Governor's introduced budget.

Governor: Decreases the across-the-board reductions from the current \$60 million a year to \$50 million in FY13 and \$45 million in FY14. ([Item 472](#))

Administration

VML staff contact: Janet Areson (jareson@vml.org), Mary Jo Fields (mfields@vml.org)

State Compensation Board

Sheriffs' offices

Conference report: Accepts Governor's introduced budget.

Governor: Restores \$7.37 million each year in funds that were initially reduced in the last biennium as a result of failed legislation to establish a Public Safety Fund fee. ([Item 68](#))

Pittsylvania jail expansion

Conference report: Removes \$1.76 million for the biennium in jail operating funds based on the indefinite delay in opening this jail expansion. ([Item 68 #1c](#))

Governor: Included language and funding for this and other expanded jails.

State Electoral Board

Compensation of Electoral Boards

Conference report: Accepts Governor's budget.

Governor: Decrease of \$160,686 to eliminate the current state supplement currently given for counties with towns. (Item [88 B](#), wording pertaining to a supplement based on the number of towns in a county is deleted.) The executive budget document notes: "Localities can supplement the state's compensation."

Reduced printing and mailing costs

Conference report: Accepts Governor's budget.

Governor: Eliminates funding for printing and mailing absentee and voter registration applications to localities (\$77,290 each year). Instead, the state will make electronic copies of the applications for localities to print as needed (and localities will incur the costs). ([Item 87](#))

Compensation and benefits

VML staff contact: Mary Jo Fields (mfields@vml.org)

Local retirement rates

Conference report: Give localities the option to pay: 1) The contribution rate certified by the VRS Board of Trustees for the biennium; or 2) For 2012-2014, 70% of the June 30, 2011 Board-certified rate or the 2012 rate, whichever is higher; for 2014-2016, 80% of the June, 2013 Board-certified rate or the 2012 rate, whichever is higher; For 2016-2018, 90% of the June, 2015 Board-certified rate or the 2012 rate, whichever is higher; and for 2018-2020, 100% of the June, 2017 Board-certified rate or the 2012 rate, whichever is higher. ([Item 468 #7c](#)) VRS is sending localities additional information.

Governor: Did not address in introduced budget.

Five percent employee contributions

Conference report: Exempts state elected officials and some judges exempted from the requirement to pay the 5 percent member contribution. ([Item 4-6.03 #1c](#)) Does not address local employee contributions, but SB 497 requires all local employees to pay the 5 percent member contribution, and requires all employers to give a salary increase to employees who have to start paying the contribution.

Governor: No amendment to change the payment of member contributions for Plan 1 employees. ([Item 468 K](#))

State employee bonus

Conference report: Reserves \$77.2 million for a bonus for state employees on Dec.12, 2012. The funding is contingent on FY12 revenue collections exceeding the official forecast and on discretionary unspent general fund appropriations.([Item 468 #5c](#)). The “Local Aid to the Commonwealth” payment of \$60 million in FY12 will help the state fund bonuses for state employees.

Governor: Funds a three percent bonus for state employees effective Dec. 1, 2012 provided agency savings are achieved and other criteria are met. ([Item 468 N](#))

Salary increases

Conference report: Reserves \$54.7 million for a 2% salary increase for state classified employees on July 10, 2013, and state-supported local employees on August 1, 2013. Funding contingent on the state revenue forecast not being revised downward. ([Item 468 #4c](#))

Governor: No salary increase included in budget.

Retirement rates for constitutional officers/employees

Conference report: Does not address so the rate of 2.13 percent in the introduced budget is accepted.

Governor: Bases the state share of retirement costs for constitutional officers and employees on the lower of either 2.13 percent or the rate for the local political subdivision. ([Item 75 Q](#)) No locality has a rate lower than 2.13 percent; this policy action simply lowers state contributions to retirement for constitutional officers and their employees. Note also that state law requires that enhanced benefits be granted sheriffs’ deputies; these enhanced benefits drive up the cost of retirement, but the state pays very little of that mandate.

Line of Duty Act benefits administration

Conference report: Adds language to require that effective July 1, 2012, localities that do not participate in the VRS fund will pay benefits directly for the Line of Duty Act. [Item 268 #1c](#).

Adds language to states that non-participating localities are not responsible for contributing to VRS administrative cost of managing the statewide program. Item [268 #2c](#) Continues current process for eligibility determination, including payments to the State Comptroller for payment of fees for eligibility determination.

Governor: Did not address. The budget includes \$1.7 million each year to pay state costs associated with the line of duty act (Item [469 I](#)).

Line of Duty Act work group

Conference report: Directs governor's chief of staff to lead a work group made up of the secretaries of Finance and Public Safety and one member each of the Senate Finance and House Appropriations committees to review the current process for determining eligibility of state and local Line of Duty Act recipients and the funding responsibility between the Commonwealth and its localities. Report due by Oct. 1, 2012. The purpose is to examine cost efficiencies and determine a fair and equitable division of financial responsibility for Line of Duty Act program costs. Recommendations are due to the governor and the General Assembly no later than Oct. 1, 2012. (Item [268 #3c](#)).

Governor: Established an administration workgroup in the FY12 budget.

Line of Duty Act: OPEB trust

Conference report: Authorizes localities to fund benefits required under the Line of Duty Act through trusts that they have established to pay for OPEBs (Other Post Employment Benefits). Item [268 #4c](#)

Governor: Did not address.

Local supplements for state employees

Conference report: Includes language requiring the written agreement between the state and any locality that provides a supplemental salary payment to a state employee or class of state employees. [Item 468 #2c](#)

Governor: Did not address.

Education

VML staff contact: Mary Jo Fields (mfields@vml.org)

Direct Aid to Education

The big picture

Conference report: Adds \$112.1 million in additional direct aid in FY13 and \$100.5 million in FY14 over the introduced budget. Detailed information, including required state and local costs by school division are available in a [memorandum](#) by the Superintendent of Public Instruction.

Governor: Total state funding (general and non-general fund) increases by \$195.2 million in FY13 and by \$243 million in FY14 (over the adopted budget for FY12).

Teacher retirement/fringe benefit rates

Conference report: Accepts rates in introduced budget (see table below). See explanation below on non-personal support inflation factor for explanation of funding for retirement, inflation or VPI costs.

Governor: Sets an employer retirement contribution rate of 11.66 percent for teachers (the current budget funds a 6.33 percent rate). (Item [468](#), G2)

Funded Retirement/Fringe Benefit Rates	FY12	FY13	FY14
Teacher rate (Employer Share)	6.33%	11.66%	11.66%
Employee Share	5.00%	5.00%	5.00%
Group Life (Employer Share)	0.28%	0.48%	0.48%
Group Life (Employee Share)	0%	0.71%	0.71%
Retiree Health Care Credit	0.60%	1.11%	1.11%
Non-instructional support staff VRS rate (employer)	7.53%	10.23%	10.23%
Total Instructional Benefit Percent (Employer Share)	14.86%	20.90%	20.90%
Total Non-professional Support Benefit Percent (Employer share)	15.46%	18.36%	18.36%

Non-personal support inflation factor

Conference report: Provides \$55 million in FY13 and in FY14 in one-time allocations for additional assistance to school divisions to support increased VRS employer contribution rates, non-personal inflation costs, and one-time costs associated with Virginia Preschool Initiative programs. The allocated amounts are based on the proposed retirement rates included in the Governor's budget, the reduction in the Governor's budget based on not funding inflation, and the reduction in Virginia Preschool Initiative program costs based on the funding methodology changes included in the Governor's introduced budget. The allocated amounts were based on weighting of 20 percent for the costs of retirement contribution rates, 65 percent for the reduction based on not funding inflation costs, and 15 percent based on VPI reductions as calculated in the Governor's introduced budget. School divisions may decide how much to allocate to each of the three purposes (VRS, non-personal expenditures, and/or VPI). No local match is required to receive the additional state funds. (Item [139 #10c](#))

Governor: Eliminates the use of an inflation factor in calculating the state share of the cost of non personal support items, which results in a reduction of state funding of \$54.4 million in FY13 and \$54.6 million in FY14. Non-personal support items includes recognition of the costs of health insurance, utilities and transportation, to name a few components. This policy change would mean that the state would base its reimbursements on 2010 costs.

Literary Fund-local fines

Conference report: An increase of \$1 million a year from the Literary Fund to pay for teacher retirement, and a decrease in state general fund support for public education by the same amount. The state takes a portion of local fines and puts them in the Literary Fund. The result is that fines collected by local law enforcement would be used to pay teacher retirement. (Item [139 #8c](#))

Governor: No item.

Other Education

Local library aid

Conference report: Adds \$295,436 in each year to restore the two percent reduction contained in the introduced budget for state aid to public libraries. (Item [239 #1c](#))

Governor: A two percent reduction (\$295,436) each year in state library aid. Item [239](#)

Health & Human Resources

VML staff contact: Janet Areson (jareson@vml.org)

Comprehensive Services Act for At-Risk Youth and Families

Caseload/funding reductions

Conference report: Reduces state funding by an additional \$7.3 million in FY13 and by \$10.5 million in FY14 to reflect lower caseload growth. (Item [283#1c](#))

Governor: Reduces state funding by \$12.776 million in FY13 and \$9.586 million in the second year to reflect anticipated reductions in caseloads and program costs. Program expenditures have declined over the past three years. (Item [283](#))

Wrap-around services in public schools

Conference report: Restores \$2.2 million each year to the mandated pool for wrap-around services for children with special education needs to prevent their placement in more restrictive and expensive special education settings (like private day school or residential placements). (Item [283 #3c](#))

Governor: Moves this service from the mandated pool to the non-mandated pool for a state savings of \$5.40 million each year. This service was put under the mandated service pool by the State Executive Council, and is not addressed by the Code of Virginia. Funding of \$700,000 is being added to non-mandated pool to offset a part of the loss of funds. (Item [283](#))

Study on impact of changes in match rates

Conference report: Language requires the Office of Comprehensive Services to evaluate the impact of the changes to the state and local match rates for services provided through the CSA program on the treatment outcomes of children served by the program. This report is due Oct. 1. The state made changes to the community-based and residential match rates during FY10 to push more community-based services and to dissuade communities from making or keeping more expensive residential placements. (Item [283 #4c](#))

Governor: Not addressed in the introduced budget.

Judicial Department

VML staff contact: Janet Areson (jareson@vml.org)

Mandated repair/replacement of court facilities

Conference report: Continues the suspension of the authority of circuit courts to enter orders requiring localities to repair or replace court facilities if the year deemed out of repair. This language first appeared in the 2009 approved budget. (Item [42 #2c](#))

Governor: Does not address.

Public Safety

VML staff contact: Janet Areson (jareson@vml.org)

Department of Criminal Justice Services

State assistance to local law enforcement (HB 599)

Conference report: Accepts Governor's budget.

Governor: Maintains the FY12 funding level of \$172.4 million during FY2013 and FY2014. The *Code of Virginia* stipulates that the program's funding growth is tied to the rate of growth in the state general fund, which is projected to grow at 3.3 percent in FY2013 and 4.5 percent in FY2014. As such, the proposed level of funding does not abide by the language in the *Code*. [\(Item 395\)](#)

County of Roanoke
General Government Revenue Summary
Adopted FY 2011-2012 and Proposed FY 2012-2013

	Adopted Budget FY 11-12	Proposed Budget FY 12-13	Increase (Decrease)
Real Estate Taxes	\$88,030,000	\$86,460,000	(\$1,570,000)
Personal Property Taxes	27,340,000	28,370,000	1,030,000
Other Property Taxes	3,615,000	3,670,000	55,000
Local Sales Tax	9,474,340	9,925,000	450,660
Telecommunications Taxes and Fees	4,200,000	3,713,000	(487,000)
Utility Consumer Tax	3,650,000	3,665,000	15,000
Business License Tax	5,575,000	6,075,000	500,000
Bank Franchise Tax	525,000	525,000	0
Motor Vehicle License Tax	2,020,000	2,175,000	155,000
Recordation and Conveyance Tax	1,075,000	1,200,000	125,000
Hotel/Motel Tax	775,000	700,000	(75,000)
Meals Tax	3,630,000	3,965,000	335,000
Other Local Taxes	711,000	666,000	(45,000)
Permits, Fees & Licenses	575,610	476,560	(99,050)
Fines and Forfeitures	835,400	760,400	(75,000)
Use of Money and Property	269,100	189,100	(80,000)
Charges for Services	622,200	645,200	23,000
Fire & Rescue Fee for Service	2,522,233	2,752,233	230,000
Miscellaneous Revenue	1,126,120	1,141,921	15,801
Recovered Costs	166,385	166,385	0
Commonwealth	9,857,782	8,566,271	(1,291,511)
Federal	3,740,000	3,275,000	(465,000)
Total Revenue	170,335,170	169,082,070	(1,253,100)
Transfer from Other Funds	660,607	660,607	0
Total General Government	\$170,995,777	\$169,742,677	(\$1,253,100)

County of Roanoke
General Government Expenditure Summary
Adopted FY 2011-2012 and Proposed FY 2012-2013

	Adopted Budget FY 11-12	Proposed Budget FY 12-13	Increase (Decrease)
<u>Expenditures</u>			
General Administration	\$2,900,259	2,981,549	\$81,290
Constitutional Officers	13,087,654	13,403,274	315,620
Judicial Administration	865,732	860,732	(5,000)
Management Services	3,200,379	3,223,974	23,595
Public Safety	23,922,567	24,600,401	677,834
Community Services	11,076,112	11,161,569	85,457
Human Services	20,007,899	18,282,230	(1,725,669)
<u>Non Departmental</u>			
Employee Benefits	2,675,297	2,648,515	(26,782)
Internal Service Charges	6,717,013	6,707,635	(9,378)
Miscellaneous	1,976,500	1,984,432	7,932
<u>Transfers To (From)</u>			
Debt-County	7,461,421	7,447,336	(14,085)
Debt-Schools	9,475,981	9,987,078	511,097
Schools-Operating	64,006,726	64,006,726	0
Public Works Projects	175,693	183,215	7,522
Capital	4,024,467	4,218,947	194,480
Transfer from Capital Fund	(5,341,852)	(5,850,128)	(508,276)
Schools-Dental	477,299	477,299	0
Internal Services	933,630	1,064,893	131,263
Comprehensive Services	3,253,000	2,253,000	(1,000,000)
Board Contingency	100,000	100,000	0
Total General Government	\$170,995,777	\$169,742,677	(\$1,253,100)

County of Roanoke
FY12-13 Budget Development
Departmental Budget Reduction Considerations

Department	Reduction
Police <ul style="list-style-type: none"> • Vehicle replacement funding will be reduced. This will result in four fewer vehicles purchased per year (at ~\$30,000 per vehicle). This still leaves the department with approximately \$585,000 in vehicle replacement funding. 	\$120,000
Fire and Rescue <ul style="list-style-type: none"> • The department will reduce general operating expenses by \$50,000 with the goal of minimizing impact to operations, to the extent possible. • Per prior Board approval, the department will also adjust ALS fees to current Medicare rates. This fee increase will generate an additional \$95,000 of revenue. In addition, for FY10-11, \$130,000 of ALS fees was collected in excess of budget projections. Therefore, an upward adjustment in ALS fees of \$130,000 will be made to recognize the increase in revenue collected. Total increase in ALS revenues will be \$225,000. 	\$50,000
General Services <ul style="list-style-type: none"> • The Freeloader service will change to the “pay-loader” service starting in FY13. Instead of the service being offered at no charge, a \$100 fee will be charged for its use. The estimated revenue for these charges will be \$20,000. In addition, savings will be realized through the elimination of the position associated with this service through attrition. With the revenue charge and position elimination, net savings of \$40,500 will be recognized. • The department's maintenance and repairs budget and other miscellaneous operating funds were reduced by \$61,500. The reduction in operating funds continues to decrease the flexibility of the department to meet service demands, and if deferred maintenance is not addressed in the near future, the impact to facility aesthetics and function will be felt by both internal and external customers. 	\$102,000
Communications and Information Technology <ul style="list-style-type: none"> • Reduced software support budget by \$89,750. This reduction allows the department to maintain existing contracts for FY12-13 but eliminates any contingency funding for support services related to software. • Virtually all offsite training and travel has been eliminated (\$21,705), impacting the ability of staff to stay current and plan ahead for technology services. • Contingency funding of \$60,000 has been eliminated. The department will not be able to assist other departments with small projects and unanticipated repairs/replacements. • Funding for preventive maintenance and repairs to towers and microwave system has been reduced by \$15,400. The department will have to access its capital maintenance account to make up for the reduction, reducing the amount available for the annual maintenance costs of the radio system. • The ECC equipment budget was reduced \$15,000, resulting in less on-site inventory and potential delays in repairs while parts are being shipped. 	\$208,855
Community Development <ul style="list-style-type: none"> • Elimination of a vacant Planner II position for savings of \$55,335. The loss of this position will increase the time required to complete project work and day-to-day 	\$139,000

County of Roanoke
FY12-13 Budget Development
Departmental Budget Reduction Considerations

Department	Reduction
<ul style="list-style-type: none"> workload requirements • Elimination of vacant Engineer position for a savings of \$64,000. This will impact the performance of the Environment and Storm-water Management Pond inspection. • Reduction in miscellaneous operating expenses. 	
Parks and Recreation	\$100,733
<ul style="list-style-type: none"> • A vacant Recreation Program Manager position was eliminated for a savings of \$62,420. This resulted in a reorganization of departmental duties at the Brambleton Center. This redistribution of duties will increase employee workloads. • The department transferred a Recreation Programmer position from the County's General Fund to the department's self-funded Fee Class for savings of \$38,313. There will be no impact to this move in terms of service levels as the position will simply be funded by fees generated in the Fee Class account. 	
	\$215,000
Social Services	
<ul style="list-style-type: none"> • The state has taken over the funding for Child Care Assistance. The program still exists but the locality is no longer responsible for payments. Therefore, the workload related to this program remains but the overall result is a net savings. The reduction in revenue of approximately \$2 million is offset by an equal reduction in expenditures and the local match is no longer required. 	
Board of Supervisors	\$5,000
<ul style="list-style-type: none"> • Reduction taken from part-time dollars. Remaining part-time budget is sufficient for current workload; however, changes in the current business climate that result in an increased workload would stress the department's part-time budget. 	
Clerk of the Circuit Court	\$7,500
<ul style="list-style-type: none"> • Storage and maintenance contracts for the upcoming fiscal year are anticipated to be lower due to reduction in storage costs. 	
Commissioner of the Revenue	\$6,000
<ul style="list-style-type: none"> • Printed forms budget was reduced which could limit the flexibility and availability of various forms associated with business license renewal, business personal property tax filing, and tax relief filing. 	
Commonwealth Attorney	\$2,000
<ul style="list-style-type: none"> • Reduction was taken in furniture and office equipment. This will have minimal impact on daily operations; however, deferred replacement could be detrimental in future budgets. 	
County Administration (County Administrator, Assistants, and Public Information)	\$8,500
<ul style="list-style-type: none"> • Reductions were taken in various operational accounts, primarily in the areas of special events, training, and software. 	

County of Roanoke
FY12-13 Budget Development
Departmental Budget Reduction Considerations

Department	Reduction
County Attorney <ul style="list-style-type: none"> • The reduction in professional services will further limit the ability to obtain outside counsel in responding to additional legal obligations, should they arise. 	\$2,500
Court Service Unit <ul style="list-style-type: none"> • The reduction was taken out of the department's furniture budget. This will have little impact on the department's operations. 	\$5,000
Economic Development <ul style="list-style-type: none"> • Reduction was taken in travel and training related to marketing activities and conference participation. This will impair the ability of the department to promote Roanoke County through networking and educational opportunities. 	\$5,500
Elections <ul style="list-style-type: none"> • Reduction was taken from part-time funding. This may affect the timely processing of absentee ballots and voter registrations. 	\$7,500
Finance <ul style="list-style-type: none"> • A vacant Account Representative position was eliminated. This will impact the ability of the department to have someone at the front desk to greet patrons, answer the phones, and respond to departmental needs and questions promptly. The action will further shift and realign workloads, and change some processes related to surplus property. 	\$35,000
Human Resources <ul style="list-style-type: none"> • Tuition reimbursement benefit will be completely eliminated. This will be an elimination of a benefit previously offered to Roanoke County employees. 	\$20,000
Library <ul style="list-style-type: none"> • Funding for the purchase of new books and other materials was reduced. While short-term impact is minimal, in the long-term this will increase wait times for new items, decrease the amount of fines collected, and ages the library's collection. • The department's technology replacement budget was also reduced. This will have the potential impact of more machines out of service and increase wait times for PC use. • The department also reduced a number of other miscellaneous operating expenses. Expense line items are already thin due to previous operating reductions and cost increases. 	\$75,000
Management and Budget <ul style="list-style-type: none"> • Reduction was taken out of the department's technology replacement budget. This will result in minimal impact to departmental operations in the near-term. Long-term equipment needs will have to be addressed during future budgets. 	\$2,500

County of Roanoke
FY12-13 Budget Development
Departmental Budget Reduction Considerations

Department	Reduction
Public Transportation <ul style="list-style-type: none"> • The CORTRAN program was reduced by \$25,000. While there is no immediate impact due to this reduction, if transportation grants are reduced then the program would have to be reviewed for efficacy. 	\$25,000
Real Estate Valuation <ul style="list-style-type: none"> • Citizens will no longer receive reassessment notifications if there is no change in value. This change will allow for a reduction in the department's postage budget. 	\$5,000
Risk Management <ul style="list-style-type: none"> • The Occupational Nurse position contract was eliminated. In addition, the county's insurance contracts are being renegotiated for a potential savings. 	\$50,000
Sheriff <ul style="list-style-type: none"> • The department was able to reduce its water budget by \$32,000 due to the utility savings resulting from replacement of all of the valves in the jail. • A part-time clerical position will not be filled. This will have a minimal impact on departmental operations. • All non-mandatory training and professional development programs were also eliminated. The impact of this reduction will be minimal due to the fact that mandatory training will still be offered. 	\$65,000
Treasurer <ul style="list-style-type: none"> • The department reduced a number of miscellaneous operating cost line items. These items were related to collections of delinquent taxes, printed forms, etc. There is minimal impact to these reductions; however, future efforts for collection of delinquent taxes will need to be considered to optimize tax collections. 	\$13,500
VA Cooperative Extension <ul style="list-style-type: none"> • The department reduced its telephone budget. There is minimal impact from this reduction. 	\$3,000
Grand Total Department Reductions FY12-13	\$1,279,088