



Frequently Asked Questions

Q: Is the Department currently accepting applications and how can I obtain an application?

A: The application process is typically open from Mid-January to the end of February which is the only time to submit an application for that year's hiring process. Applications may be obtained by contacting Roanoke County Human Resource Department at (540-772-2018) or online.

Q: What are the steps to being hired?

A:

1. Must be 20 years old on date of employment.
2. Must have a Virginia Driving License with in 90 days of employment and not to have greater than Negative one (-1) demerit points.
3. Must have not been convicted of a Driving Under the Influence (DUI) or Driving While Intoxicated (DWI) with in five years of day of employment.
4. Complete a written test.
5. Pass the CPAT.
6. Pass a completed and detailed criminal background check.
7. Pass a detailed psychological screening by a licensed Psychiatrist.
8. Pass a detailed medical/physical exam by a licensed Physician.

Q: Will you accept another state's EMT certification?

A: We recognize National Registry Intermediate-99 and Paramedic and Virginia Intermediate-99 and Paramedic.

Q: If I have successfully pass CPAT with another jurisdiction, can I be exempted?

A: You may be CPAT exempted as long as you have provided valid documentation that you have successfully passed CPAT with a jurisdiction licensed under the IAFF/IAFC. However, CPAT must have been completed within a year from your application date.

Q: How many candidates do you hire and how often do you have recruit schools?

A: It depends on the current vacancies and any new positions that have been approved.

Q: I have heard that Roanoke County participates with other jurisdictions (Roanoke City & City of Salem) during the hiring process; can I apply with one of the other jurisdictions and still be eligible for Roanoke County?

A: It is recommended that you submit an application with each jurisdiction to ensure that you are accepted into their respective process. On the day of CPAT Roanoke County does allow applicants who pass and have not applied with Roanoke County to do so at that time.

Q: I was disqualified from the process, can you tell me why?

A: Applicants who do not make it to the interview process typically have not passed the CPAT or the written test which you are informed of at the test site. Applicants who have an interview and seek to know specifics about their status should contact the Division Chief of Administration (540-777-8735).

Q: What are the working hours of this position?

A: We work two predominant shifts which are 12 hours or 24 hours. The 12 hour personnel work a 42 hour work week with nights/weekends off. If you are assigned to a 24 hour shift you will work a 56 hour week with rotating days off.

Q: I am in the military and want to start the process, when should I submit an application?

A: We highly recommend you submit your application once you have completed your military duties and have been released. You will be required to attend all scheduled events and failure to do so will disqualify you from further consideration. We do not place files on military hold.

Q: I am a firefighter in another state, do you accept lateral transfers?

A: We do not accept lateral transfers. All applicants are required to complete the application process.

Q: I have my EMT-P in another state, how do I establish reciprocity in Virginia?

A: To establish reciprocity in Virginia, contact the Virginia Department of Health at 1 -800 -523 -6019 or by visiting the Virginia Office of Emergency Medical Services website at <http://www.vdh.virginia.gov/oems>.