

Daniel R. O'Donnell
County Administrator

County of Roanoke

Memo

To: Roanoke County Board of Supervisors

From: Daniel R. O'Donnell, County Administrator

Date: April 25, 2019

Subject: FY 2020 Budget Memo #13: Board of Supervisors Changes to FY 2020 Operating Budget and FY 2020-2029 Capital Improvement Program



The purpose of this budget memorandum is to confirm revisions made by the Board of Supervisors to the County Administrator's Proposed FY 2019-2020 Operating Budget and FY 2020-2029 Capital Improvement Program through April 23, 2019.

Attachment #1 details the revenue and expenditure changes to the General Government operating budget. Attachment #2 details the revenue and expenditure changes to the capital budget. Attachment #3 details the changes to the full ten-year Capital Improvement Program. These changes will be incorporated into the first reading of the budget ordinances scheduled for May 14, 2019. A summary of revised operating and capital budgets is included in the following table.

Budget	County Administrator's Proposed Budget	Net Changes to the Proposed Budget	Revised Budget (first reading May 14, 2019)
FY 19-20 Operating Budget	\$196,786,493	\$154,000	\$196,940,493
FY 2020 Capital Year Budget (County & Schools)	\$21,690,448	\$1,945,760	\$23,636,208
FY 2020-2029 Capital Improvement Program (County & Schools)	\$158,833,568	\$9,333,760	\$168,167,328

If you have any additional questions, please contact Chris Bever, Director of Management and Budget at 540-772-2021 or cbever@roanokecountyva.gov.

Attachment #1: Summary of Changes to the FY 2019-2020 General Government Operating Budget
Attachment #2: Summary of Changes to the FY 2020-2029 Capital Improvement Program
Attachment #3: Revised FY 2020-2029 County & Schools Capital Improvement Program

cc: Rebecca Owens, Assistant County Administrator
Richard Caywood, Assistant County Administrator
Laurie Gearheart, Acting Director of Finance
Chris Bever, Director, Office of Management and Budget

ATTACHMENT #1
FY 2019-2020 Operating Budget
Board of Supervisors' Changes to the County Administrator's Proposed Budget
Through April 23, 2019

Budget Adjustment	Date	Budget Adjustment Description	Revenue Adjustment	Expenditure Adjustment
BA1	4/23/2019	Increased revenue from Commonwealth of Virginia based on updated Commonwealth budget.	\$ 120,000	\$ -
BA2	4/23/2019	Increased revenue from BPOL taxes and fees based on current year revenue projections.	150,000	-
BA3	4/23/2019	Adjustment to BPOL - increase gross receipts threshold from \$125,000 to \$135,000 where businesses with gross receipts under \$135,000 pay only a \$50 fee instead of the applicable BPOL tax rate	(31,000)	
BA4	4/23/2019	Increased Community Development fees and charges based on current year projections (no changes to fees and charges currently in place).	15,000	-
BA5	4/23/2019	Reduction in revenue from Communications and Sales Use Tax based on current year projections.	(100,000)	-
BA6	4/23/3019	Utilize VPSA refunding savings to reduce the General Government Transfer to the Capital Budget.	-	(50,000)
BA7	4/23/3019	Board of Supervisors consensus changes to Discretionary Outside Agency funding.	-	(9,825)
BA8	4/23/3019	Adjustment to Schools Revenue Sharing formula - Accounts for Schools portion of additional shared revenue.	-	7,985
BA9	4/23/3019	*Increase employee compensation adjustment from 2.50% to 2.75%.	-	145,840
BA10	4/23/2019	Increase to General Services - Solid Waste budget for tipping fees based on \$2/per ton increase in tipping fee charges.		60,000
		Total Adjustments through April 23, 2019	\$ 154,000	\$ 154,000

**Final amount to be determined after all entries are made in the County's financial system.*

County Administrator's Proposed Budget (March 12, 2019)	\$ 196,786,493	\$ 196,786,493
Board of Supervisor Revised Budget (April 23, 2019)	154,000	154,000
Total FY 2019-2020 General Government Budget April 23, 2019	\$ 196,940,493	\$ 196,940,493

ATTACHMENT #2
FY 2020-2029 Capital Improvement Program
Board of Supervisors' Changes to the County Administrator's Proposed Budget
Through April 23, 2019

Fiscal Year 2020 Only				
Budget Adjustment	Date	Budget Adjustment Description	Revenue Adjustment	Expenditure Adjustment
CIP1	4/23/2019	Increasing budget for Fallowater Lane project to account for Commonwealth revenue. Funds need to be appropriated as staff believes construction will be locally administered.	\$ 1,997,760	\$ 1,997,760
CIP2	4/23/2019	Adjustments to General Government Cash to account for VPSA bond refunding cash.	(50,000)	-
CIP3	4/23/2019	Add VPSA bond refunding cash.	50,000	
CIP4	4/23/2019	Adjustments to General Services Capital Maintenance Program associated with one-time funding available in FY 2019 and capital maintenance for the Vinton Fire and Rescue Station.	(10,000)	(10,000)
CIP5	4/23/2019	Utilize transfer from the Economic Development Authority (EDA) to fully fund Broadband and Woodhaven projects in FY 2020.	18,920	-
CIP6	4/23/3019	Reduce use of County Economic Development funds as transfer from EDA cover project costs associated with Broadband and Woodhaven.	(18,920)	-
CIP6	4/23/3019	Reduction to Computer Replacement project to account for elimination of five-year warranties. Also a corresponding decrease in the transfer from the Communications/IT fund.	(42,000)	(42,000)
Total Adjustments through April 23, 2019			\$ 1,945,760	\$ 1,945,760

County Administrator's Proposed CIP - FY 2020 Only (March 12, 2019)	\$ 21,690,448	\$ 21,690,448
Board of Supervisor Revised CIP - FY 2020 Only (April 23, 2019)	1,945,760	1,945,760
Total FY 2020 Capital Budget April 23, 2019	\$ 23,636,208	\$ 23,636,208

Fiscal Years 2021-2029 Summary of Changes	
Hollins Library	Adjust project costs and timing to reflect to begin project funding in FY 2023. In FY 2023, \$4.996 million in bond funding is applied to the project, with bond funding in FY 2026 in the amount of \$10.0 million designated for project construction. Funding planned in the County Administrator's Proposed CIP in FY 2027-2029 is eliminated. Total project costs adjusted from \$17.5 million to \$14.996 million to account for accelerated time frame for project completion.
Projects TBD	Adds \$10.0 million in FY 2029 for projects to be determined and bond funding to account for County's borrowing as relates to the adopted County Comprehensive Financial Policy.
Computer Replacement	Adjusts all out-years of funding to \$233,000 to account for the elimination of five-year computer warranties.
General Services CMP	Adds \$30,000 to each year from FY 2021-2029 to account for capital maintenance costs associated with the Vinton Fire and Rescue Station.

ATTACHMENT #2
FY 2020-2029 Capital Improvement Program
Board of Supervisors' Changes to the County Administrator's Proposed Budget
Through April 23, 2019

Transfer from EDA / County Economic Development Funds	Decreases the Transfer from EDA funding and increases use of County Economic Development Funds in FY 2021. Technical adjustment that allowed for all project costs associated with Broadband and Woodhaven to be funded with EDA funds in FY 2020.
VPSA Bond Refunding (2019)	Proceeds from the 2019 VPSA Bond refund will be utilized to offset the transfer from the General Government Fund in FY 2021-2024. There is no net increase in funding, just swapping of funding
Capital Reserves	Use of Capital Reserves decreased in FY 2027 (\$200,000) and FY 2028 (\$500,000) based on revised Hollins Library project timing and funding plan.

Attachment #3
Revised FY 2020-2029 Capital Improvement Program
County and Schools Projects List

All Projects (Continued)	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 20-29 Total
Functional Team/Department/Project											
Internal Services (Continued)											
Finance/Human Resources											
Human Resources and Payroll Modules	542,139	483,360	0	0	0	0	0	0	0	0	1,025,499
<i>Finance/Human Resources Total</i>	542,139	483,360	0	0	0	0	0	0	0	0	1,025,499
General Services											
Fleet Service Center Generator	0	0	0	0	0	0	0	0	0	0	0
Public Service Center Facility	10,000,000	0	0	3,704,000	0	0	0	0	0	0	13,704,000
General Service Capital Maintenance Program	665,000	805,000	880,000	880,000	880,000	880,000	880,000	880,000	880,000	880,000	8,510,000
Bent Mountain Comm. Center Repairs & Renovations	700,000	0	0	0	0	0	0	0	0	0	700,000
<i>General Services Total</i>	11,365,000	805,000	880,000	4,584,000	880,000	880,000	880,000	880,000	880,000	880,000	22,914,000
Internal Services Total	\$12,365,139	\$2,671,360	\$1,663,000	\$5,367,000	\$1,663,000	\$1,663,000	\$1,663,000	\$1,663,000	\$1,663,000	\$1,663,000	\$32,044,499
All Functional Teams											
All Departments											
Projects to be Determined	0	0	0	0	0	0	0	0	0	0	10,000,000
<i>All Departments Total</i>	0	0	0	0	0	0	0	0	0	0	10,000,000
All Functional Teams Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000,000	\$10,000,000
Subtotal, Roanoke County Projects	\$22,325,388	\$5,252,065	\$4,227,675	\$13,950,139	\$4,478,846	\$3,959,533	\$14,509,379	\$4,385,218	\$3,599,430	\$13,601,181	\$90,288,854
Roanoke County Public Schools											
Schools											
Cave Spring High School	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Maintenance Program	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	10,000,000
HR Payroll and Software System	310,820	241,680	0	0	0	0	0	0	0	0	552,500
Dynamics D365 Upgrade	0	300,000	0	0	0	0	0	0	0	0	300,000
William Byrd High School	0	12,772,306	8,479,834	0	0	0	0	0	0	0	21,252,140
Hidden Valley Middle School	0	0	1,547,999	1,500,560	10,134,238	0	0	0	0	0	13,182,797
Burlington Elementary	0	0	0	0	300,000	5,000,199	0	0	0	0	5,300,199
Glenvar Elementary	0	0	0	0	334,090	5,858,541	0	0	0	0	6,192,631
WE Cundiff Elementary	0	0	0	0	0	0	602,182	9,434,191	0	0	10,036,373
Glen Cove Elementary	0	0	0	0	0	0	0	663,710	10,398,124	0	11,061,834
<i>Schools Total</i>	1,310,820	14,313,986	11,027,833	2,500,560	11,768,328	11,858,740	1,602,182	11,097,901	11,398,124	1,000,000	77,878,474
Total, Roanoke County Public Schools Projects	\$1,310,820	\$14,313,986	\$11,027,833	\$2,500,560	\$11,768,328	\$11,858,740	\$1,602,182	\$11,097,901	\$11,398,124	\$1,000,000	\$77,878,474
Total, FY 20-29 County & Schools Projects	\$23,636,208	\$19,566,051	\$15,255,508	\$16,450,699	\$16,247,174	\$15,818,273	\$16,111,561	\$15,483,119	\$14,997,554	\$14,601,181	\$168,167,328