

# Roanoke County Electoral Board Meeting Minutes

Date: April 8, 2021

Time: 10:00 AM

900 Chestnut St. Vinton, VA 24079

Chair : Ken Srpan

Vice Chair: Jeff Krasnow

Secretary: Gailen Miles

## Board Attendance Request:

Gailen Miles  
Ken Srpan

Anna Cloeter  
Jeff Krasnow

Visitors: Max Beyer

1. Call to Order: 10:03 AM
2. Welcome and Adoption of Agenda
3. Approval of Minutes:
  - a. Signed minutes for February 26, 2021
  - b. Reviewed amended minutes for canvass on November 4-6 & 9
  - c. Reviewed amended minutes for March 2 and July 9, 2020 to include appropriate closed meeting language.
4. Agenda Items
  - a. Organizing for Absentee voting for June 8<sup>th</sup> 2021 Primary
    - i. Sunday voting: The state has given localities the option to open the polls the last two Sundays before Election Day.
      1. Motion made by G. Miles: "We will not offer Sunday voting in Roanoke County. The current staff needs Sundays to catch up on work that cannot be done during voting hours such as updating poll books, replenish supplies, etc. We have neither staff or resources to work the additional days."
      2. The motion was seconded by J. Krasnow.
      3. The motion unanimously passed.
    - ii. Satellite locations: Should we provide a satellite location for the last two weeks of early voting?
      1. Motion made by J. Krasnow: "We will offer satellite voting and provide a drop box for the week of May 31, 2021 through June 5, 2021 at the Brambleton Center, 3738 Brambleton Ave, Roanoke, 24018, during regular office hours from 8-4 with the exception of June 5, 2021, for which the hours will be 9-5."
      2. The motion was seconded by G. Miles.
      3. The motion unanimously passed.
    - iii. Drop Boxes: Do we provide additional drop box locations?
      1. Motion made by J. Krasnow: "We will provide a drop box at the Vinton Office, 900 Chestnut St., Vinton, VA 24079, during the entire period of early voting with regular hours from 8-4 with the exception of Saturday, June 5, for which the hours will be 9-5."
      2. The motion was seconded by K. Srpan.
      3. The motion unanimously passed.
    - iv. Staffing for early voting: Staffing for the June 8 primary currently appears to be in good order.
  - b. Chair Report: The Chair had no report.
  - c. Director Report:
    - i. The new electronic poll books will be delivered, fully assembled, on Monday, April 12, 2021.
    - ii. Preliminary training will be conducted at that time with additional training to be provided to staff in early May.
    - iii. Staff will offer Officers of Election additional training on use of the new electronic pollbooks on May 25 & 27 outside of their regular training sessions

5. Comments from the Public: Mr. Beyer thanked us for the opportunity to attend the meeting and said he found it very informative. He voiced one concern about curbside voting for the Brambleton Center. We assured him that curbside voting is considered the same as in-person voting.
6. Next Meeting: May 24, at 10 AM.
7. Adjournment: 11:13 AM

Secretary \_\_\_\_\_

Chair \_\_\_\_\_

Vice Chair \_\_\_\_\_