

Roanoke County Electoral Board Meeting Minutes

Date: June 18-24, 2025

Time: See below

900 Chestnut St. Vinton, VA 24179

Chair: Ken Srpan

Vice Chair: Mickey Mixon

Secretary: Jeff Krasnow

Attendees: Ken Srpan, Mickey Mixon, Jeff Krasnow, Anna Cloeter

Visitors: None

- I. **Welcome & Call to Order:** Chairman Ken Srpan called the meeting to order at 2:00 PM on Wednesday, June 18.
- II. **Approval of Agenda:** Chairman Srpan moved the adoption of the agenda for the meeting, which was seconded by Secretary Jeff Krasnow, and unanimously approved by a vote of 3 to 0.
- III. **Old Business – Approval of Minutes from Last Meeting:** Minutes from the previous meeting were reviewed, Secretary Jeff Krasnow moved that the minutes be adopted, Vice Chair Mickey Mixon seconded, and the adoption of minutes from the last meeting was approved by a vote of 3 to 0. The Electoral Board signed the minutes at 2:04 PM.
- IV. **New Business – Canvass of Results**
 - a. *Wednesday, June 18*
 - i. The Electoral Board met and began the Canvass of Results for the June 17, 2025 Democratic Party Primary Election in Roanoke County. The Board reviewed the results from all precincts on Election Day, early in person voting, and absentee ballots received on/before Election Day. The Board confirmed that they had been properly reported to the State via ELECT's results reporting website.
 - ii. Mr. Mixon moved that the Electoral Board recess at 3:55 PM. Mr. Krasnow seconded the motion, and the motion was approved by a vote of 3 to 0. The Board will resume its canvass of results on Friday, June 20 at NOON.
 - b. *Friday, June 20*
 - i. The Electoral Board reconvened at NOON to continue its canvass of results.
 - ii. The Board observed the processing of post-election absentee ballots by the Central Absentee Precinct. During this event, the Central Absentee Precinct determined that 62 ballots, consisting of ballots postmarked on or before Election Day and received by the office no later than NOON on the 17th and absentee ballots dropped off at the Vinton Office or in any of the County's 33 polling places on Election Day, were eligible to be counted and initiated the process of checking ballots in and obtaining a tally of votes. They concluded that 7 ballots must be rejected due to having been postmarked AFTER Election Day.
 - iii. No members of the public who had cast a provisional ballot appeared to provide further documentation in support of their provisional ballots. The Electoral Board reviewed each of the 21 provisional ballots cast in Roanoke County on or before Election Day. The Electoral Board first considered Provisional Ballots #1-20, all of which were cast due to Same Day Registrations or by voters who had requested absentee ballots by mail but had not returned them or did not have them available to exchange at their polling places on Election Day. On motion of Mr. Krasnow, and seconded by Mr. Mixon, the Electoral Board voted to accept Provisional Ballots #1-20, which were then opened and cast through the ballot scanner. The Electoral Board then considered Provisional Ballot #21, which was ultimately deemed ineligible to be counted as it was marked in the wrong precinct. On motion of Mr. Srpan, and seconded by Mr. Krasnow, the Electoral Board voted to reject Provisional Ballot #21. The Electoral Board then obtained results from the ballot scanner and ensured that results were properly reported to the State via ELECT's results reporting website.

- iv. After concluding the provisional process, the Electoral Board began the review of post-election absentee ballot results, ensuring that the results obtained from the 62 accepted post-election absentee ballots were accurately reported to the State via ELECT’s results reporting website.
- v. Mr. Krasnow moved that the Electoral Board recess at 3:45 PM. The motion was seconded by Mr. Srpan and approved by a vote of 3 to 0. The Board will resume its canvass of results on Tuesday at 3 PM.

c. *Tuesday, June 24*

- i. The Electoral Board reconvened its meeting at 3 PM on Tuesday and all members signed the County’s Abstracts of Results for submission to State Board of Elections and Virginia Department of Elections.
- ii. The Electoral Board directed Ms. Cloeter to submit its Abstracts and voided ballots to the State for approval and certification.

- V. **Public Comment:** N/A
- VI. **Scheduling the Next Meeting:** The Board will meet on June 30th at 10 AM to conduct its review of the activities surrounding the June 17, 2025 Democratic Party Primary Election. The Board will also begin its annual review of the ADA accessibility status of the 33 polling places that the County uses for voting on Election Day.
- VII. **Adjournment:** On motion of Mr. Krasnow and seconded by Mr. Mixon, the Electoral Board adjourned their canvass of results for the June 17, 2025 Democratic Party Primary Election in Roanoke County at 3:15 PM. The motion passed unanimously.

Secretary _____

Chair _____

Vice Chair _____