



# COMMERCIAL PERMIT APPLICATION

Roanoke County / Town of Vinton - Community Development  
5204 Bernard Dr. / P.O. Box 29800 Phone 540-772-2065  
Roanoke, VA 24018 Fax 540-772 2108



APPLICATION # \_\_\_\_\_

<b>CATEGORY OF CONSTRUCTION</b>	<input type="checkbox"/> New <input type="checkbox"/> Alteration/Upfit <input type="checkbox"/> Addition <input type="checkbox"/> Demolition <input type="checkbox"/> Change of Use				
	Buildings Primary Use:			Accessory Structure:	
	Secondary Use:			Other:	

<b>PROPERTY INFORMATION</b>	Project/Business Name:			
	Job Primary Address:		Job Secondary Address:	
	Development:	Suite #:	Tax Map #:	Zoning:
	Owner(s):			Phone:
	Mailing Address:			Cell:
				E-mail:
<b>APPLICANT INFORMATION</b>	Applicant (if other than owner):		Phone:	
	Applicant Address:		Cell:	
			Fax:	E-mail:
	<input type="checkbox"/> Contractor (fill in next line)		<input type="checkbox"/> Architect/Design Firm	
			<input type="checkbox"/> Tenant	
State License #:		Expiration Date:	County License #:	

<b>PROJECT DESCRIPTION</b>	<b>Briefly, but thoroughly, describe the proposed work. You may attach additional sheets if necessary.</b>	
	_____	
	_____	
	_____	

<b>NEW CONSTRUCTION &amp; ADDITION INFORMATION</b>	<u>Water Source</u>	# Units:
	<input type="checkbox"/> Public Water	New Building Area (Sq. Ft.):
	<input type="checkbox"/> Well	# Stories:
	<u>Sewage</u>	Construction Type:
	<input type="checkbox"/> Public Sewer	Use Group:
	<input type="checkbox"/> Septic	

<b>ALTERATIONS &amp; DEMOLITIONS</b>	Permit fees are based on the value of work performed, including equipment, labor, overhead and profit. This estimate will include the contract price.
	<b>Estimated Cost: \$</b> _____

<b>TRADE PERMIT INFORMATION</b>	Check each trade involved in the New, Addition or Alteration of the Commercial Building
	<input type="checkbox"/> Electrical
	<input type="checkbox"/> Plumbing
	<input type="checkbox"/> Mechanical
	<input type="checkbox"/> Fire Safety - hood / alarms / sprinklers
<b>**All trades are responsible for individual permits**</b>	

I hereby certify that I am the owner of the record of the herein described property, or that the proposed work has been authorized by the owner of record and that I have been authorized to make this application as a designated agent. I agree to conform to all applicable state and local regulations, rules and policies and such shall be deemed a condition entering into the exercise of the permit. In addition, if a permit is issued, I certify that the code official or his authorized representative shall have the authority to enter the area(s) described herein at any reasonable hour for the purpose of enforcing the provisions of the applicable code(s).

Signature: \_\_\_\_\_

Date: \_\_\_\_\_