



# TRADE PERMIT APPLICATION

Roanoke County / Town of Vinton - Community Development  
5204 Bernard Dr. / P.O. Box 29800 Phone 540-772-2065  
Roanoke, VA 24018 Fax 540-772 2108



APPLICATION # \_\_\_\_\_

**Check Appropriate Boxes**

Electrical       Plumbing       Mechanical       Fire Safety

Residential       Commercial (PROJECT NAME) \_\_\_\_\_

<b>PROPERTY INFORMATION</b>	Job Primary Address: _____		Secondary Address: _____		
	Subdivision: _____		Lot #: _____	Tax Map #: _____	Zoning: _____
	Owner(s): _____			Phone: _____	
	Mailing Address: _____			Cell: _____	
				E-mail: _____	
<b>APPLICANT INFORMATION</b>	Applicant (if other than owner): _____			Phone: _____	
	Applicant Address: _____			Cell: _____	
				Fax: _____	E-mail: _____
	State License #: _____		Expiration Date: _____	County License: _____	

<b>PROJECT DESCRIPTION</b>	<p><b>Briefly, but thoroughly, describe the proposed work. You may attach additional sheets if necessary.</b></p> <p>_____</p> <p>_____</p> <p>_____</p>
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<b>ELECTRICAL INFORMATION</b>	<input type="checkbox"/> Additional Wiring <input type="checkbox"/> Service <input type="checkbox"/> Service Change <input type="checkbox"/> Temporary Pole <input type="checkbox"/> Equipment <input type="checkbox"/> Other _____
	<input type="checkbox"/> New <input type="checkbox"/> Repairing <input type="checkbox"/> Replacing
	<b>**EST.COST</b> \$ _____

<b>MECHANICAL INFORMATION</b>	<input type="checkbox"/> Fuel / Gasline <input type="checkbox"/> HVAC Equipment <input type="checkbox"/> Gas Logs <input type="checkbox"/> Commercial Hood <input type="checkbox"/> Other _____
	<input type="checkbox"/> New <input type="checkbox"/> Repairing <input type="checkbox"/> Replacing
	<b>**EST.COST</b> \$ _____

<b>PLUMBING INFORMATION</b>	<input type="checkbox"/> Waterline <input type="checkbox"/> Sewerline <input type="checkbox"/> Irrigation/Lawn Sprinkler <input type="checkbox"/> Install Equipment <input type="checkbox"/> Annual Backflow Insp. <input type="checkbox"/> Other _____
	<input type="checkbox"/> New <input type="checkbox"/> Repairing <input type="checkbox"/> Replacing
	<b>**EST.COST</b> \$ _____

<b>FIRE SAFETY INFORMATION</b>	<input type="checkbox"/> Fire Alarm <input type="checkbox"/> Hood Suppression <input type="checkbox"/> Fire Sprinkler <input type="checkbox"/> Other _____
	<input type="checkbox"/> New <input type="checkbox"/> Repairing <input type="checkbox"/> Replacing
	<b>**EST.COST</b> \$ _____

**Disclaimer: Any work not listed in the project description section or the individual trade box above on this application is not covered by the permit issued from this application.**  
**\*\*Estimated Cost is to include materials, labor, subcontractor overhead and profit.**

<b>Office Use Only</b>
FEMA <input type="checkbox"/> YES <input type="checkbox"/> NO

I hereby certify that I am the owner of the record of the herein described property, or that the proposed work has been authorized by the owner of record and that I have been authorized to make this application as a designated agent. I agree to conform to all applicable state and local regulations, rules and policies and such shall be deemed a condition entering into the exercise of the permit. In addition, if a permit is issued, I certify that the code official or his authorized representative shall have the authority to enter the area(s) described herein at any reasonable hour for the purpose of enforcing the provisions of the applicable code(s).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_